

APPROVED

City of Ketchikan PeaceHealth Ketchikan Medical Center

Healthcare Advisory Committee Meeting

October 27, 2022

Call to Order:

The Healthcare Advisory Committee Meeting was called to order by Chair Lacey Simpson at 9:02 a.m. This meeting was conducted virtually via WebEx Teleconference.

Roll Call:

Committee Members Present:

City of Ketchikan

Chair – Lacey Simpson

City Member – Mark Hilson

PeaceHealth Ketchikan Medical Center

Vice Chair – Dori Stevens

PeaceHealth Board Member – Sherilynn Boehlert

PeaceHealth Member – Scott Smith

Executive Assistant – Lisa Maddocks

Committee Members Absent:

Kim Stanker – City Clerk

Chair Simpson advised that Judy Zenge is no longer on the City Council; therefore, she will no longer be on the Healthcare Advisory Committee. Additionally, Chair Simpson introduced Delilah Walsh, the new City Manager.

Communications:

No communications were noted.

Persons to be Heard:

Chair Simpson made a call for persons to be heard. None declared.

Approval of Minutes:

Following review of the DRAFT minutes from the August 31, 2022, Healthcare Advisory Committee meeting, and the September 22, 2022, Healthcare Advisory Committee meeting, and there being no further discussion, nor objections, the committee unanimously approved the minutes from August 31, 2022, and September 22, 2022, as submitted.

Old Business:

No old business was identified.

New Business:

- A. Presentation of PeaceHealth Ketchikan Medical Center FY22 Financial Report
- B. 12-Month Review and Update of the Partnership Report Card

Vice Chair Stevens reviewed the annual report card, which included the FY22 financial report. She reviewed the following sections of the report card, which will be updated annually each January: Core Services, Visiting Physician Services, Provider Recruitment and Retention, and Billing and Collections. Vice Chair Stevens noted that PeaceHealth no longer sends accounts to collection. Additionally, she reviewed the Community Benefit and Charity Care section of the report card, which will be updated annually at the end of the fiscal year.

Vice Chair Stevens reviewed the Patient Experience and Clinical Quality sections, which will be updated quarterly. She advised the quality metrics listed in the report are the five (5) most common elements which are monitored nationally. **To eliminate confusion, it was requested that PeaceHealth change the Clinical Quality benchmarks from “N/A” to zero “0” going forward.**

Finally, Vice Chair Stevens reviewed the FY22 Operating Results, which will be updated annually at the close of the fiscal year. A loss of \$8,583,063 was shown for FY22. Vice Chair Stevens commented that it was a very challenging year for healthcare, including nursing and technologist shortages. Additionally, PeaceHealth had increased capital expenditures, including building maintenance and the roofing project.

City Manager, Delilah Walsh, inquired about rural hospital funds from the state. Vice Chair Stevens advised that PeaceHealth is a Critical Access Hospital, accepting Medicare, Medicaid, and private pay; however, they do not receive state funding.

Chair Simpson inquired about provider recruitment and retention, requesting a list of positions which have been filled throughout the year. Additionally, she inquired about a succession plan for Dr. Peter Rice. **Vice Chair Stevens advised she would work with Dr. Rice on a list of past positions.** Additionally, she advised the PeaceHealth Medical Group is currently working on a new organizational structure; however, no information is available at this time.

Chair Simpson inquired about the difference in Charity Care in FY21 and FY22. Vice Chair Stevens advised there could be multiple factors each year which would affect this amount; however, there is no trend, and it will fluctuate from year to year.

Chair Simpson requested PeaceHealth to break down the Operating Results to show both capital and employee expenses. **Vice Chair Stevens will inquire if PeaceHealth is able to break down this report any further.**

Member Mark Hilson requested PeaceHealth to show additional years of operating results, to show potential trends and a historical view of years with profit and loss. Vice Chair Stevens indicated that there will be no trend over the last 3 years due to COVID. **Vice Chair Stevens will inquire if PeaceHealth is able to provide data for 2019 (pre-COVID) and then trends going forward from FY22 to compare years.**

- C. Discuss Cadence of Complaints and Grievances Report

Due to the change in cadence from monthly to quarterly Healthcare Advisory Committee meetings, it was discussed and agreed upon to change the cadence of the Complaints and Grievances report to coincide with the regular report card updates in March and September.

Following discussion on the meeting cadence for the Healthcare Advisory Committee, and there being no objection, a motion was made, duly seconded, and unanimously approved to meet on a quarterly basis

going forward. The new quarterly meeting schedule will begin in January 2023 on the fourth (4th) Thursday of the month from 9:00 a.m. – 10:00 a.m. via WebEx. (January 26, April 27, July 27, October 26)

D. Committee Membership and Terms

Chair Simpson discussed the membership and terms of the committee. She advised that both Judy Zenge and Sheri Boehlert were previously noted for a 1-year term. Chair Simpson advised that the mayor will be appointing a new committee member prior to the January meeting. Vice Chair Stevens advised that the PeaceHealth Community Health Board would discuss appointment at their December meeting.

Future Agenda Items:

A. Status of Urgent Care Service Development and Emergency Department Remodel

Vice Chair Stevens will provide an update via e-mail prior to the January meeting.

Adjournment:

Member Mark Hilson advised of the ADOT's proposal for the Tongass Avenue reconstruction project, which would include removing the parking spaces in front of the hospital. Mr. Hilson advised that he notified ADOT of the parking issue; however, they were not in favor of modifying the plan. It was suggested that PeaceHealth submit a comment to ADOT on this issue. Additionally, **Vice Chair Stevens will reach out to the Alaska Hospital & Healthcare Association (AHHA) and the PeaceHealth Government Affairs department.** *(At the time of the drafting of these minutes, this task has been completed.)*

There being no further business before the Healthcare Advisory Committee, Chair Simpson adjourned the meeting at 9:47 a.m. The next meeting of the Healthcare Advisory Committee will take place on Thursday, January 26, 2023 at 9:00 a.m. via WebEx Teleconference.

Respectfully Submitted by: Lisa Maddocks, Executive Assistant
PeaceHealth Ketchikan Medical Center

Approved: January 26, 2023