

APPROVED

City of Ketchikan
PeaceHealth Ketchikan Medical Center

Healthcare Advisory Committee Meeting

April 27, 2023

Call to Order:

The Healthcare Advisory Committee Meeting was called to order by Chair Lacey Simpson at 9:00 a.m. This meeting took place at the Ketchikan City Council Chambers , 334 Front Street, Ketchikan, Alaska. Additionally, a virtual option was available via WebEx Teleconference.

Roll Call:

Committee Members Present:

City of Ketchikan

Chair – Lacey Simpson

City Member – Mark Hilson

Council Member – Jai Mahtani (WebEx)

City Clerk, Kim Stanker

PeaceHealth Ketchikan Medical Center

PeaceHealth Member – Scott Smith (WebEx)

PeaceHealth Board Member – Clay Keene

Executive Assistant – Lisa Maddocks (WebEx)

Committee Members Absent:

Vice Chair – Dori Stevens

City Manager, Delilah Walsh was present for the meeting.

Communications:

No communications were noted.

Persons to be Heard:

Chair Simpson made a call for persons to be heard. None declared.

Approval of Minutes:

Following review of the DRAFT minutes from the January 26, 2023, Healthcare Advisory Committee meeting, and there being no further discussion, nor objections, the committee unanimously approved the minutes from January 26, 2023, as submitted.

Old Business:

No old business was identified.

New Business:

A. Review/Update of Partnership Report Card.

In Vice Chair Dori Stevens' absence, PeaceHealth Member Scott Smith presented the FY23 Report Card. He reviewed core services, visiting physician services, provider recruitment and retention, billing and collections, community benefit and charity care, patient experience, clinical quality and FY22 operating results.

The committee inquired about the delay in provider recruitment. ***Mr. Smith advised PeaceHealth will obtain more information and report back at the July meeting.*** Additionally, the committee inquired as to the increased percentage of bills sent to collections. ***Mr. Smith advised PeaceHealth will obtain more information and report back at the July meeting.***

Council Member Jai Mahtani advised that constituents have been sent to collections for small amounts and that it is affecting their credit. Kate Govaars, PeaceHealth Marketing & Communications Manager, was present via WebEx and clarified that following 150 days of non-payment, bills will be sent to collections; however, PeaceHealth does not report to credit agencies; therefore, credit scores will not be affected. Ms. Govaars further explained that every bill includes information on financial aid assistance and provides a phone number to contact for assistance.

B. Approved Capital Projects for FY2023.

PeaceHealth Member Scott Smith reviewed the list of PeaceHealth approved Capital Projects for FY23 (through February). He advised the bone densitometer is now up and running.

PeaceHealth Board Member Clay Keene commented on the recent Community Foundation Grant awarded to PeaceHealth. This grant will help fund ultrasound equipment utilized during patient care to help place PICC lines.

City Member Mark Hilson advised that the city would be working on the cathodic protection project, which will protect the metal culvert running under the parking lot of the emergency department. Additionally, he provided an update on the DOT project on Tongass Avenue. Mr. Hilson advised DOT will preserve 3-4 parking spaces along the front of the hospital, and they will also fund a portion for the refurbishment of the parking lot across the street from the hospital (near the VFW Hall), resulting in little to no parking spaces being lost as a result of the road project. Mr. Hilson further advised that the city is reviewing and prioritizing their list of capital improvements and associated costs.

C. Update on Same-Day Clinic Services Development.

PeaceHealth Member Scott Smith reviewed a presentation on the Same-Day Clinic. He advised that PeaceHealth is on track to meet the deadline associated with the opening of the clinic. He reviewed the work currently underway by management, the hours of operation, location, and scope of services which will be available through the clinic.

D. Update on Emergency Department Remodel.

PeaceHealth Member Scott Smith provided an update on the emergency department remodel project. He advised PeaceHealth was able to finalize a contract with the architects and initial discussions have begun regarding space. Forward movement is expected with the signed contract now in place.

City Member Mark Hilson advised that consolidation of some capital projects noted in the lease have resulted in aspects of the emergency room remodel being completed (i.e., roof).

Future Agenda Items:

- A. Update on Same-Day Clinic
- B. Update on Emergency Department Renovation
- C. Update on Telehealth Options through PeaceHealth
- D. Update on Medical Group Reporting Structure
- E. Update on August 11th Community BBQ Event / 60 Years of Partnership

Adjournment:

There being no further business before the Healthcare Advisory Committee, Chair Simpson adjourned the meeting at 9:46 a.m. The next meeting of the Healthcare Advisory Committee will take place on Thursday, July 27 at 9:00 a.m. in the City Council Chambers, and available via WebEx invitation.

Respectfully Submitted by: Lisa Maddocks, Executive Assistant
PeaceHealth Ketchikan Medical Center

Approved: July 27, 2023