

**TRAFFIC PERMIT****City of Ketchikan**

2930 Tongass Avenue, Ketchikan, AK 99901

Phone (907) 228-4721

Submit via Email to Permits@Ketchikan.Gov

**Site Location**

Date:	Location of Work
Dates of Work:	(Attach Site Map)

**Applicant Information**

Property Owner Name:	Co-Applicant Name:
Mailing Address:	Mailing Address:
Phone:                      Cell:	Phone:                      Cell:
Email:	Email:

**Reason for Permit**

Utility Work	Building Construction
Cut Trees or Brush	Building Maintenance
Install Fence or Handrail	New Sidewalk
Public Event (Describe):	Placement of Construction Debris Container
Move Large Objects on Road	Placement of Construction Equipment
Building Demolition	Other (Describe):
<b>Detailed Description of Work:</b>	

**Type of Traffic Action**

Street Closure, Re-route Traffic	Lane Closure, Retain Two-Way Traffic
Lane Encroachment, Lane Shift	Lane Closure, One-Way Traffic
Block Sidewalk, Re-route Pedestrians	Block Parking (Number of Spaces:                      )
Sidewalk Encroachment	Construction Parking Permit Required?*
Other:	

\*See requirements for Construction Parking Permits listed under #5 on page 2 of this application.

**Obtain Signatures from the Following Departments:**

Department	Traffic Plan Reviewed?	Approval Signature	Approval Date
Police Dept. at 361 Main St. 225-6631			
Fire Dept. at 70 Bawden St. 225-9616			
<b>Final Submittal to Public Works Dept. at 2930 Tongass Ave. 228-4721</b>			

**PLEASE REVIEW AND SIGN PAGE TWO (2) TO COMPLETE APPLICATION**

**Requirements for Traffic Permit**

1. The applicant is responsible for routing traffic, barriers and lights in accordance with the latest edition of the manual on uniform traffic control devices (MUTCD) and obtaining approval of all agencies listed prior to any work requiring a street closure. A traffic plan must be prepared by the applicant and approved by the Police, Fire, and Public Works Departments.
2. In addition to this permit, the applicant may need and is responsible for obtaining and paying for all Local, State and Federal permits and approvals. This permit does not authorize the applicant to do any work without first obtaining permits from all other governmental agencies having jurisdiction. Work must meet City of Ketchikan/KPU Standards, State of Alaska Standards, or Federal Standards whichever governs. Work on Tongass Avenue is regulated by the State.
3. Any person who shall apply for a Traffic Permit shall be conclusively deemed to have agreed to indemnify and hold harmless the City of Ketchikan/KPU, it's authorized agents, officers, representatives and employees from and against any and all claims, penalties, liability or loss resulting from claims or court action, whether civil, criminal or in equity, arising directly out of any act or omission of the applicant, his agents, officers, representatives or employees in carrying out any or all of the work herein above mentioned or referred to in this project.
4. The cost for relevant permits and the fines for not obtaining those permits are defined in the Ketchikan Municipal Code, the State of Alaska Codes, or Federal Codes.
5. Construction Parking Permits must be obtained for all vehicles, vans, and flats parked in construction zones for a duration of longer than 72 hours and/or if more than 2 parking spaces are needed (as determined by the Ketchikan Police Department). Construction Parking Permits are valid for 6 months and have an associated fee of \$300 per 2 spaces.  
  
Applicant must fully understand that a Construction Parking Permit is valid only when actively involved in construction/repair work. Applicant is subject to the enforcement of City of Ketchikan parking regulations (KMC 10.56.040) when not actually performing construction/repair work. Applicant also understands that this permit is valid only in time-controlled zones and does not apply to no parking or other enforceable parking areas.
6. All contractors performing work under this permit must be properly licensed to do that work including all necessary State of Alaska licenses.
7. All work is to be done according to the City/KPU standard details and as directed by City/KPU personnel. City crews will correct any work not approved by the City and left uncorrected by the applicant and the applicant will be billed accordingly.
8. The applicant is responsible for any damages to utilities, streets, public or private property or otherwise caused by this work and agrees to repair said damages in full.

**Signature**

**Date**

Signature of Property Owner \_\_\_\_\_

\_\_\_\_\_

Signature of Co-Applicant \_\_\_\_\_

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